

**TOWN OF BASSENDEAN**  
**NOTICE OF MEETING OF THE**  
**MUNICIPAL HERITAGE INVENTORY COMMITTEE**

Dear Committee Member

A meeting of the Municipal Heritage Inventory Committee will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Tuesday 8 December 2015 commencing at 6.30pm.

Mr Bob Jarvis  
**CHIEF EXECUTIVE OFFICER**

3 December 2015

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**A G E N D A**

**1.0**                    **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**Acknowledgement of Traditional Owners**

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

**2.0**                    **ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER**

The Committee's Instrument of Appointment & Delegation states that the Committee shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Town of Bassendean Standing Orders 2011.

As this is the first Committee meeting since the Local Government Elections, the positions for Presiding Member and Deputy Presiding Member must be decided.

The Manager Development Services will conduct the election of the Presiding Member under delegated authority of the CEO.

The Presiding Member will then call for nominations for Deputy Presiding Member.

Nominations must be made in writing (nomination form attached) and a secret ballot will be conducted to decide the positions.

**3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

**4.0 DEPUTATIONS**

**5.0 CONFIRMATION OF MINUTES**

**5.1 Minutes of the Meetings held on 11 February 2015**

**OFFICER RECOMMENDATION – ITEM 5.1**

That the minutes of the meeting held on 11 February 2015 be confirmed as a true record.

**6.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**7.0 DECLARATIONS OF INTEREST**

**8.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

## **9.0**                    **REPORTS**

### **9.1**            **Actions from previous meeting held in February 2015**

- 9.1.1    The Town wrote to property owners advising them of the review and also included an article in the *Bassendean Briefings*. The feedback from the property owners and the community is included in Attachment No. 1
- 9.1.2    Dr Fiona Bush has agreed and been endorsed on a voluntary basis, to assist the Committee.
- 9.1.3    A copy of the 2005 version of the Bassendean Municipal Heritage Inventory will be distributed at the meeting.

### **9.2**            **Review of the Town of Bassendean Municipal Inventory(MI), (Ref: LUAP/REGSTN/2 Brian Reed, Manager Development Services)**

#### **APPLICATION**

The purpose of this report is for the MI Review Committee to receive:

- A discussion paper on the features of the Town's current stance on heritage protection and policy containing recommendation for heritage protection and policy going forward.
- A draft on the proposed 2015 Municipal Inventory

#### **ATTACHMENTS**

- Review of Town of Bassendean Planning Policy in Relation to Protecting Places of Identified Cultural Heritage Significance; and
- Municipal Heritage Inventory Review - 2015. prepared by Hocking Heritage Studio.

#### **BACKGROUND**

The Council of the Town of Bassendean has resolved to review the Municipal Heritage Inventory (MI) that was adopted by Council in November 2005.

The Town adopted its first version of the Municipal Inventory in October 1996. The list contained some 48 places, with comparatively little information on each property.

In adopting the first list, the Council of the day resolved that a letter should be sent to the Minister for the Environment and

Heritage to inform him that the listing is purely voluntary for non-public buildings and therefore is unlikely to represent a true representation of the Town's heritage.

In November 2005, Council adopted its second Municipal Inventory containing 23 Category 1 places and 251 Category 2 places. Category 1 entries were intended to form the Heritage List under the Local Planning Scheme. Category 2 entries were not intended to be afforded statutory protection under the Scheme.

It should be noted that a Heritage List has not been established under the Scheme, and it is now the Town's intention to do this following the completion of the current review.

At its meeting held in August 2014, Council resolved to commence the review.

### STRATEGIC IMPLICATIONS

#### ***Bassendean 2023 Strategic Community Plan 2013-2023***

##### *Arts, Heritage and Culture*

##### Objective

Maintain the rich culture of heritage of the community.

##### Strategy

- Support a sense of place and belonging with residents through protection and retention of the rich history and heritage including pre-European history and culture.

#### ***Corporate Business Plan 2013-2017***

##### Objective

Preserve our heritage for future generations.

##### Strategy

Strive to ensure heritage buildings will be preserved and showcased.

## COMMENT

Hocking Heritage Studio, with assistance from Council staff, have been working to develop the review of the current Municipal Inventory.

The work that has been developed to date, which encompasses, a discussion paper on the features of the Town's current stance on heritage protection and policy containing recommendation for heritage protection and policy going forward, and the first draft of a 2015 version of the Inventory, is presented for consideration of the Committee.

In terms of the first review of the Inventory:

- 257 places are recommended for inclusion in the in the MI at this stage
- 8 places are assessed as falling within the Management Category 1
- 51 places are assessed as falling within the Management Category 2
- 187 places are assessed as falling within the Management Category 3
- 14 places are assessed as falling within the Management Category 3
- 31 places are recommended for removal or not for inclusion, principally due to demolition.

In terms of special distribution the vast majority of the places are within the suburb of Bassendean with 3 and properties respectively being in Ashfield and Eden Hill.

Category 1 and 2 Management Categories are intended to form the Heritage List under the Scheme.

Prue Griffin and Gemma Smith from Hocking Heritage Studio will be in attendance at the meeting to discuss the work to date and identify any gaps in the study.

It is evident that with the sheer volume of work presented to the Committee, that the only thing that the committee can sensibly do at this stage is receive the information, and consider the information in detail at a subsequent meeting(s) of the Committee.

## STATUTORY REQUIREMENTS

Nil at this stage.

**FINANCIAL CONSIDERATIONS**

Nil at this stage.

**OFFICER RECOMMENDATION — ITEM 9.2**

That the Committee receives the:

1. Review of Town of Bassendean Planning Policy in Relation to Protecting Places of Identified Cultural Heritage Significance prepared by Hocking Heritage Studio; and
2. Municipal Heritage Inventory Review – 2015 - prepared by Hocking Heritage Studio.

**Voting requirements: Simple Majority**

**10.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**11.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

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**12.0 CONFIDENTIAL BUSINESS**

**13.0 CLOSURE**

The next meeting date is to be determined at the Committee meeting .



# TOWN *of* BASSENDEAN

## 2015/17 TERM

I would like to nominate \_\_\_\_\_ (insert name)  
for the position of Presiding Member/Deputy Presiding Member (circle  
position applicable) of the Municipal Heritage Inventory Committee.

Name: \_\_\_\_\_

Signed:

Dated: